

Job Title:	<b>STUDENT ASSISTANT – STUDY SKILLS COACH</b>
Days/hours & duration of job:	8 - 20 hours/week (may vary based on need and experience)
	Seeking a Study Skills Coach who can work during weekday afternoon and some morning weekend hours. Work location will be both online and in-person (Academic Success Center – 1 <sup>st</sup> floor Undergraduate Library).
Wage/Salary:	\$12.00/hour
Employment Start Date:	ASAP
Job Description:	<ul style="list-style-type: none"> <li>• Deliver one-to-one customized study skills planning sessions for undergraduate students</li> <li>• Stay current with evidence-based study skills</li> <li>• Collaborate with the Study Skills Academy team to optimize student success</li> <li>• Participate in professional development activities/events</li> <li>• Refer students to services within the Academic Success Center and across campus as necessary</li> <li>• Maintain student confidentiality</li> <li>• Participate in Academic Success Center events and activities</li> <li>• Assist with marketing (such as social media and resource tables) for the Study Skills Academy &amp; Academic Success Center services</li> <li>• Maintain qualifications throughout employment</li> <li>• Other related duties as assigned</li> </ul>
Qualifications:	<ul style="list-style-type: none"> <li>• Strong academic performance</li> <li>• Minimum of two semesters of attendance at WSU</li> <li>• Familiarity with effective, evidence-based study skills strategies</li> <li>• Ability to display empathy, interpersonal skills, and work with a diverse range of students</li> <li>• Familiarity with campus resources</li> </ul>
Application Instructions:	Complete your application at the following link: <a href="#">Study Skills Coach Application</a>
	Those selected for further consideration will be contacted.