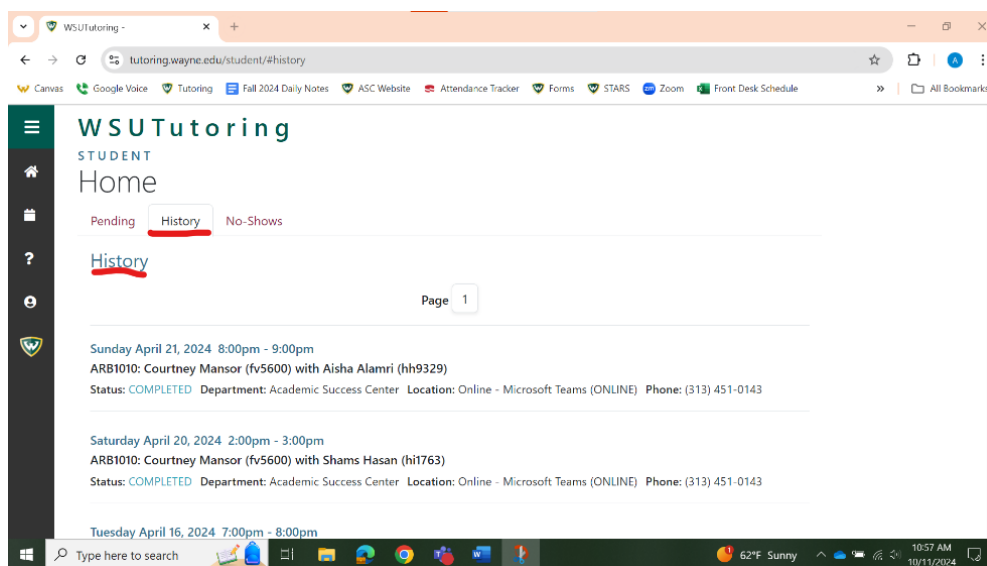


## How to Provide Proof of Completed Appointment

**Step 1:** Go to <https://tutoring.wayne.edu>

**Step 2:** Sign in with your WSU Access ID and password (same one you use for Academica).

**Step 3:** After you log in, click the History Tab to see all your past appointments.



**Step 4:** Take a screenshot of the completed appointment that needs verification.

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Thursday January 4, 2024 6:00pm - 7:00pm

SSASC\_SSC: Courtney Mansor (fv5600) with Valeria E Zarate (hl6243)

Status: COMPLETED Department: Academic Success Center Location: Online - Microsoft Teams (ONLINE) Phone: (313) 451-0143

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**Step 5:** Email to your professor or anyone requested for proof of completion.

**For questions,** please text or call our tutoring hotline at (313)451-0143.